

Self Appraisal

V. G. SHIVDARE COLLEGE OF ARTS, COMMERCE AND SCIENCE, SOLAPUR

YEAR OF PERFORMANCE APPRAISAL:- 2023 - 2024

PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :- Dr. Mrs. Shubhada Jawahar Upase- Shivapuje
2. Father's Name/Mother's Name :- Prabhakar
3. Department :- Marathi
4. Current Designation:- Assistant Prof, Head of Dept
5. Date and Place of Birth: - 26/05/1975, Solapur
6. Sex :- Female
7. Marital status :- Married
8. Nationality :- Indian
9. Indicate whether belongs to SC/ST/OBC Category :- Open
10. Address for correspondence (with Pin Code):- 56, Veershaiv Nagar, Behind Inchgiri
math, Bijapur Road, Solapur - 413004
11. Permanent Address (with Pin Code):- As above
12. Telephone: - 8805746201
13. Email:- shubhada.upase@gmail.com

14. Academic Qualifications (Metric till Post Graduation) :-

Examinations	Name of the Board University	Year of Passing	Percentage of Marks obtained	Division/Class/Grade	Subject	Encl
S.S.C	Pune Board	1990	58.28	Second	Mar, Eng, Hindi, Sanskrit, S.S, Maths, Science	
H.S.C	Pune Board	1992	60.50	First	Eng, Mar, Hindi, Sociology, Geo, History	
B.A	Shivaji Uni	1995	60.61	First	Marathi	
M.A	Shivaji Uni	1997	60.12	First	Marathi	
B.Ed	Shivaji Uni	1999	70.65	First with distinction		
NET	UGC DELHI	1999	Qualified	Qualified	Marathi	

15. Research Degrees :-

Degrees	Title	Date of award	University	Encl
M.Phil.	' Saint Mankoji Bodhle yanche sahitya : Ek abhyas '	May 2009	Solapur University, Solapur	
Ph.D	"Rangnath pathare yanchya Kathatma sahityacha striwadi drushtikonatun abhyas	May 2022	Solapur University, Solapur	
D.Sc./ D.Litt	-	-	-	

16. Appointments held prior to joining this institution :-

Designation	Name of Employer	Date of Joining		Encl
		Joining	Leaving	
Assistant professor On C.H.B Sangameshwar college, Solapur	Mrs. Shubhada Jawahar Upase - Shivapuje	1 st August 2003	Nov 2009	

17. Posts held after appointment at this institution :-

Designation	Department	Date of Actual Joining		Encl
		From	To	
Assist Prof, Head of Department	Marathi	1 st July 2010	Till date	

18. Period of teaching experience:-

P.G. Classes (in years) -

U.G. Classes (in years) - 06+14 = 20

19. Research Experience excluding years spent in M.Phil/Ph.D. (in years): - -**20. Fields of Specialization under the Subject/Discipline. - -**

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/ Paper	Level	Mode of Teaching	Hours per week allotted	%of classes conducted	%of classes taken as per documented record	Encl
First Term							
1	Comp Marathi	UG	Lecture,S,T	04	100%	97%	
2	Opt Paper -III	UG	Lecture,S,T	04	100%	95%	
3	Paper -VIII	UG	Lecture,S,T	04	100%	98%	
4	Paper -IX	UG	Lecture,S,T	04	100%	97%	
5	Paper -X	UG	Lecture,S,T	04	100%	98%	
Second Term							
6	Comp Marathi	UG	Lecture,S,T	04	100%	97%	
7	Opt Paper -V	UG	Lecture,S,T	04	100%	98%	
8	Paper -XIII	UG	Lecture,S,T	04	100%	97%	
9	Paper -XIV	UG	Lecture,S,T	04	100%	98%	
10	Paper -XV	UG	Lecture,S,T	04	100%	97%	

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score	Encl
(a)	Classes Taken (For 100% performance & proportionate score) Upto 80% performance, below which no score may be given	42	
(b)	Teaching Load in excess of UGC norm (max score : 10)	-	

(ii) Reading/Instructional material consulted and additional knowledge resources provided to students

Sr. No.	Course / Paper	Consulted	Prescribed	Additional Resource Provided	Encl
1	B.A - I Comp Marathi	Reference books	Text books Reference books	Personal books, magazine, Notes	
2	B.A - II Opt Marathi	Reference books	Text books Reference books	Personal books, magazine, Notes	
3	B.A - III Marathi	Reference books	Text books Reference books	Personal books, magazine, Notes	
API Score based on Preparation and imparting of knowledge/Instruction as per curriculum & syllabus				API Score 19	

enrichment by providing additional resources to Students (max.Score:20)		
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(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No.	Short Description	API Score	Encl
1	PPT, CD – based on B.A – II & III text book, syllabus		
2	Seminar in class B. A -II, III		
3	Group discussion		
4	Videos – based on B.A – II & III text book, syllabus		
5	Feedback of students		
	Total Score (Max : 20)	18	

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which Carried out (%)	API Score	Encl
1	P. A. Holkar Solapur University, Solapur.	B.O.S subcommittee member	100%		
2	P.A.H Solapur University, Solapur. Exam Oct/Nov 2022	Paper setter 1. B. A – II, Sem – IV, Paper – IDS (11-12-2022)	100%		
3	Walchand College (Autonomous)	Paper setter 1. B. A -III, Sem- V, Marathi, Paper – X, XV 2. B. A – I, Sem – II, Comp Marathi) (22-12-2022)	100%		
4	College Int Exam	Both sem	100%		
5	Paper assessment : P.A.H Solapur University, Solapur. Exam Mar/April 2023	B. A – II, III, , Sem – VI, Paper – , Sem – V, VI, XIII	100%		
	Total Score(MAX : 25)			25	

CATEGORY : II CO-CURRICULAR, EXTENSION, PROFESSIONAL, DEVELOPMENT RELATED ACTIVITIES
Please mention your Contribution to any of the following

Sr.No.	Type of Activity	Average Hrs/Week	API Score	Encl
(i) Extension, Co-curricular & Field based Activities				
1	Organised a lecture for girls by Women Cell of Dr. V. S. Aadki for Healthy diet for HB.	One day		
2	Organized a cultural program for girls on account of 'Shravan'	One day		
3	Organized a cultural program for girls on account of 'Navaratra'	One day		
4	Organized a 'Granth pradashan' in Library in account of 'Vachan Prerna Din'	One day		
5	Organised a educational visit to 'Granth pradashan' of students to PAH, Solapur University Library on account of "Bhasha sanvardhan Pandharavda"	One day		
6	Organised a poetry recitation program in collaboration with Maharashtra Sahitya Parishad by Marathi dept on account of "Marathi bhasha Gaurav din"	One day		
7	Organized a Mehendi competition of girls on account of "International Women's day"	One day		
Total (Max : 20)			20	
(ii) Contribution to Corporate Life and Management of the Institution				
		Yearly / Semester wise responsibilities	API Score	Encl
1	Member of IQAC	Yearly		
2	Member of LMC of Unique Eng Med School.	Yearly		
3	Editor of college magazine	Second sem		
4	Convenor of Women cell	Yearly		
5	Member of library advisory committee	Yearly		
6	Member of N.S.S committee	Yearly		
7	Convenor of Debate, Essay, elocution competition committee	Yearly		
Total (Max : 15)			15	
(iii) Professional Development Activities				
		Duration	API Score	Encl
1	Attended 'Teachers training program' "Arthanirmiti" organized by Government of Maharashtra	One day		
2	Workshop attended 'ek divasiy navlekhak kaaryashala' organized by P.	One day		

	A. h Solapur University			
	Total (Max : 15)		10	
	Total Score (I + II + III) (Max : 50)		45	

CATEGORY : III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with Page Nos.	Journal	ISSN/ISNB No.	Whether Peer Reviewed. Impact Factor, if any	No. of Co-authors	Whether You are The main Author	API Score	Encl
1	' Bhartiya Samaj, sanskruti ani Streewad '	UGC care listed journal 'Tifan '						
2	" Shaikshanik Bank of credit (ABC) che navin niyam		ISSN 978-81-971567-5-5					

B) (i) Articles / Chapters published in Books

Sr. No.	Title with Page Nos.	Book Title, editor & Publisher	ISSN/ISNB No.	Whether Peer Reviewed.	No. of Co-authors	Whether You are The main Author	API Score	Encl

ii) Full Papers in Conference Proceedings

Sr. No.	Title with page Nos.	Details of Conference publication	ISSN/ISB N No.	No. of co-authors	Whether you Are the main author	API Score	Encl

iii) Books Published as single author or as editor

Sr. No.	Title with	Type of Book &	Publisher &	Whether Peer	No. of Co-	Whether You are	API Score	Encl
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	Page Nos.	Authorship	ISSN/ISBN No.	reviewed	authors	The main Author		

C) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No.	Programme	Duration	Organized by	API Score	Encl

(ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the Paper presented	Title of Conference/ Seminar	Organized By	Whether International/ National/State/ Regional/College Or University Level	API Score	Encl

(iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized By	Whether International / National	API Score	Encl
	-	-	-	-	-	
	-	-	-	-	-	

IV. SUMMARY OF API SCORES FOR ASSESSMENT PERIOD

	Criteria	A.Y. 2020-21
I	Teaching, Learning and Evaluation Related activities	104
II	Co-Curricular, Extension, Professional Development etc.	45
	Total (I + II)	144
III	Research and Academic Contribution	-
	Total (I+II+III)	149

- A.Y. : Assessment Year

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc.

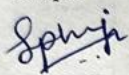
Not mentioned earlier

Sr.NO.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES : (Please attach, copies of certificates, sanction orders, papers etc. Wherever necessary)

Date : 15-06-2024

Place :- Solapur


Signature of the Teacher

Signature of HOD

PART 'D'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Principal or head of the Department with a view to make improvement in the work, by the person concerned.)

1.(a) Assessment by the Principal/Head of the Department of the work done under each head of activity :

Assessment of Teaching, Extension and Research activities should be based on Verified API Score under respective category as mentioned in Part "B" and shall be made in the following manner.

Teaching (Category I of Part 'B') ✓		Extension (Category II of Part 'B') ✓	
Grade	Verified API Score	Grade	Verified API Score
Outstanding	115-125	Outstanding	40-50
Very Good	105-124	Very Good*	34-39*
Positively Good *	95-104*	Positively Good	28-33
Good	85-94	Good	22-27
Average	75-84	Average	15-21
Below Average	0-74	Below Average	0-14

	Outstanding (A+)Above 40	Very Good (A)30/40	Positively Good (B+)20 /30	Good (B)10/20	Average (B-)5/10	Below Average (C)Below 5
Teaching			*			
Extension		*				
Research						

(b) Grading: [General Assessment on the basis of the assessment made in clause 1(a) above]

(A+) Outstanding, (A) Very Good, (B+) Positively Good, (B) Good, (B-) Average, (C) Below Average

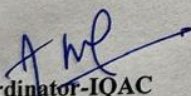
(c) Justification of assessment of work as outstanding/below average : Very good

3. Comments of the Principal/Head of the Department on (1)(b) and (c) :
Performance is positively good

4. Remarks and Suggestions:

Signature
(Head of the Department)

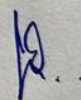
Remarks of the Principal (Adverse remarks as well as remarks of appreciation)
Recommended for Placement


Coordinator-IQAC
Stamp

V.G. SHIVDARE COLLEGE OF
ARTS, COMMERCE & SCIENCE, SOLAPUR
Jee Solapur- 1, Vijapur Road, Solapur- 413004



College Seal


Signature of Principal
Stamp

PRINCIPAL
V.G. SHIVDARE COLLEGE OF
ARTS, COMMERCE & SCIENCE, SOLAPUR

Dakshin Solapur Taluka Shikshan Mandal's
V. G. Shivdare College of Arts, Commerce and Science, Solapur
Affiliated to P. H. A. Solapur University, Solapur

Technical Staff Performance Appraisal Form
for Academic Year 2023-2024.

PART A: Staff Details:

1.	Name (in Block letters)	LIGADE RUPALI VMESH
2.	Department/Section	Biochemistry.
3.	Qualification	Dpharmgy, BSC
4.	Designation	Lab Assistant.
5.	Date of Joining	11/08/2007

PART B: Details of Lab Courses handled during the academic year:

Sr. No.	Name of the Laboratory Course	No. of Batches
1.	BSC I	03
2.	BSC II	03
3.	BSC III	03
4.		
5.		
6.		
7.		

PART C: Details of Professional Advancement (Training programs attended – provide documentary support)

Sr. No.	Name of Training Program	Institution/Industry	Date and Duration
1	Financial Awareness Programme	NSE	26/08/2023

PART D: Involvement in Academic Activities:

Sr. No.	Nature of work	Details
1.	Maintenance of the laboratory	Instruments.
2.	Supporting students in other than regular lab work, Innovative Product Development for competition etc.)	Project work
3.	Stock register maintenance	
4.	Any other specific activity	Project work

Signature of the Staff with Date

PL
15/6/2024

PART E: Appraiser Observations

(Tick any one of the rating options for a particular field)

Sr. No.	Particulars	Rating		
		Good	Fair	Satisfactory
1.	Knowledge about the work	✓		
2.	Communication skill	✓		
3.	Interpersonal skill	✓		
4.	Accessibility	✓		
5.	Punctuality	✓		
6.	Disciplinary action taken (if any)	—		
Remarks	1. Confident in the work			
	2. Innovative and Thoughtful.			
	3. Cooperates and organises Practical with Dedication.			

M. B. Jadhav
Head of Department



W.
Principal

PRINCIPAL
V.G. SHIVDARE COLLEGE OF
ARTS, COMMERCE & SCIENCE, SOLAPUR